

---

*Minutes of the Rural Municipality of Mervin #499 Regular Council Meeting*

---

**Date: September 13, 2022**

**PRESENT: Reeve: Gerry Ritz  
Councillors:  
Division 1 - Jim Range  
Division 2 - Lyle McKee  
Division 3 - Gordon Spencer  
Division 4 - Ron Gramlich  
Division 5 - Dave Krywchuk  
Division 6 - Victor Hamm  
Deputy CAO - Janessa Macnab  
CAO - Brenda Ottenbreit-Appleton**

**Delegation: 9:15 a.m. Kerry Robertson, Foreman  
1:30 p.m. Northbound Planning  
3:00 p.m. Ian Heggstrom, Turtleford Credit Union  
3:30 p.m. Ron Range, Livelong Cemetery**

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 8:55 a.m.

AGENDA: 383-22 GRAMLICH: That the agenda be amended and accepted for reference.  
CARRIED

MINUTES: 384-22 McKEE: That the August 23, 2022 minutes be accepted as presented.  
CARRIED

BUSINESS:  
Planner 385-22 HAMM: That Council hire Paige Hundt for the full-time position of Municipal Planner at a wage of \$26.00 per hour plus SARM Level 2 and MEPP benefits.  
CARRIED

SPPI 386-22 KRYWCUK: The RM of Mervin #449 Council approve Paige Hundt to attend the  
Conference Saskatchewan Professional Planners Institution Conference to be held in Regina Sept. 26-27th, 2022 with the RM paying for mileage, meals and hotel.  
CARRIED

Donation 387-22 SPENCER: That Council deny the request for a donation from Bags of Love, but will  
Request allow for advertising of the non profit organization on the community message board.  
CARRIED

Queen's 388-22 McKEE: That the Council of the RM of Mervin #499 support the Town of Turtleford's  
Jubilee nomination of Marion Nordell for the Queen Elizabeth Platinum Jubilee Medal.  
Nomination CARRIED

Minutes from Regular Council Meeting of September 13, 2022

Ritchie Bros. Auction	389-22	HAMM: That the RM of Mervin #499 Council set a budget for Foreman Kerry Robertson at Ritchie Bros. Auction for a trailer, excavator, auger, mulcher, grader blades and snow wing at \$200,000.00; auction to be held September 13, 2022 online. CARRIED
TWP 520	390-22	RANGE: That the RM of Mervin #499 Council accept the report from RMII on total quantities of landscape borrow and instruct Administration to pay \$ 25,833.00 for SE-03-52-21-W3M and \$10,464.00 for NE-33-51-21-W3M. CARRIED
Transfer Site	391-22	McKEE: That the RM of Mervin #499 Council acknowledges the Inspection Report from the Environment Protection Officer and will have Administration, the Foreman and Maint. Supervisor address the areas of concern. CARRIED
Beaver Control	392-22	GRAMLICH: That Council approves beaver control on SE-04-51-19-W3M and SE-30-53-20-W3M, with Administration applying to the Sask. Beaver Control Program for cost share. CARRIED
Sidewalk Repair	393-22	KRYWCUK: That Council accept the quote from Jeff Nasby in the amount of \$12,000.00 to repair the 500 ft <sup>2</sup> sidewalk at 217 Main St., Turtleford, SK. CARRIED
Young Request	394-22	KRYWCHUK: That Council asks for prior approval from Hamlet Board of Crystal Bay-Sunset before the RM Council will make a decision on tree removal. CARRIED
Winter Sand	395-22	HAMM: That Council approves the purchase of 290 tonnes of winter sand mix from Ron's Contracting at the price of \$26.00 to \$27.00 per tonne. CARRIED
Dust Control Policy	396-22	KRYWCHUK: That Council instruct Administration to create a Dust Control Policy to be presented to Council in October 2022. CARRIED
H.R.	397-22	GRAMLICH: That Council accept the Foreman report of Outside staff lay-off and Resignation of casual staff. CARRIED
TF Fire Budget	398-22	GRAMLICH: The RM of Mervin # 499 Council accept the budget as presented by the Town of Turtleford & R.M. of Mervin Fire Association. CARRIED
SW Fire Proposal	399-22	KRYWCUK: That RM of Mervin #499 Council accept the proposal for a St. Walburg & District Fire Association working committee and to create a contract Administrative position at \$30.00 per hour. CARRIED

Minutes from Regular Council Meeting of September 13, 2022

Tax Cancellation	400-22	HAMM: That Council accept the tax cancellations as listed in Appendix "A", attached.			
					CARRIED
Tax Enforcement	401-22	KRYWCHUK: That Council accept the tax enforcement list as presented by the Administrator and that TAXervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:			
	Roll 530	NW 19 51 19 W3	Title No.	120302626	
	Roll 1809.1	PCL A-PLAN 101531001 EXT 21	Title No.	120028306	
	Roll 4076	LOT 17-BLK/PAR 7-PLAN 101944470	Title No.	135426012	
	Roll 3113	LOT 4-BLK/PAR 2-PLAN 83B09602	Title No.	151998801	
	Roll 1437	NW 32 53 19 W3	Title No.	118872692	
	Roll 1768	NE 10 54 19 W3	Title No.	120636323	
	Roll 1891	SE 13 54 20 W3	Title No.	152905642	
	Roll 4	PAR Q-PLAN 101550383 EXT 1	Title No.	150293189	
	Roll 4011	LOT 11-BLK/PAR 2-PLAN 79B17420	Title No.	129922465	
					CARRIED
Tax Lien List	402-22	KRYWCHUK: That the tax lien list presented to Council by the Administrator be advertised as required, not including those that are equal to or less than ½ of one year's levy, as per our tax policy.			
					CARRIED
Budget Amendment	403-22	McKee: That Council approves and adopt the Amended Accrual and Cash Budget amounts as presented by Administration and attached to form part of these minutes as Appendix "B".			
					CARRIED
SARM Mid-Term Convention	404-22	SPENCER: That Council agrees to reserve 5 hotel rooms in Saskatoon for the SARM mid-term convention.			
					CARRIED
Mid-term Resolution	405-22	RITZ: That Council instruct the Administrator to draft a resolution that SARM petition the provincial government to offset 50% of the loss created by the tax tool regulation changes for the next 3 years.			
					CARRIED
RD Maint. Agreement	406-22	RANGE: That Council accept the agreement HP220088-499 from the Ministry of Highways to haul approx. 3,000 tonnes of aggregate from NE-7-50-19-W3M to Highway 26 for approximately 7.5 km on RM roadways.			
					CARRIED
Policy Updates	407-22	GRAMLICH: That Council approves the updates to the Animal Pest Control, Supervision of Works, and Custom Work policies as presented by Administration and attached to and forming part of these minutes.			
					CARRIED

Minutes from Regular Council Meeting of September 13, 2022

Munisoft Quote	408-22	KRYWCHUK: That Council accept the quote from Munisoft for the budget extension for the General Ledger program at a cost of \$799.00 plus applicable taxes. CARRIED
Laptop/ Monitor	409-22	GRAMLICH: That Council approves the purchase of (2) laptops, (1) smart tv, (2) monitors for the CAO and Planner. Furthermore, that the funding for the purchases come out of the Safe Restart Fund Reserve. CARRIED
Munisoft License	410-22	RANGE: That Council accept the quote from Munisoft to add a license for the Planner to have access to Munisoft programming at a quoted cost of \$2,200.00 plus applicable taxes. CARRIED
Tender	411-22	McKEE: That the RM of Mervin #499 tender the vet clinic building located at Blk/Par C Plan No. 86B05477 on Sask Tenders with a closing date of Oct. 31, 2022 to be awarded at the first meeting of Council, which will be November 22, 2022. CARRIED
SPLK Tender	412-22	SPENCER: That Council rejects the tender submitted for Lots 3, 4, & 5, Blk 2, Plan Y727 in the Hamlet of Spruce Lake. CARRIED
Correspondence:		
	413-22	KRYWCHUK: That the list of correspondence as attached with additions, be acknowledged and filed. CARRIED
Hamlet Minutes	414-22	KRYWCHUK: That Council acknowledges the minutes from the Hamlet of SSVB, July 30 and August 19, 2022 CARRIED
PUB 2021 Audited Financial Statement	415-22	HAMM: That Council acknowledges the 2021 Audited Financial Statements of the Clover Lake Public Utility Board and the Sunset View Beach Public Utility Board, as presented. CARRIED
Water Operator Logs	416-22	McKEE: That we acknowledge the August water operator logs for the Hamlets of Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented. CARRIED
PLANNING AND DEVELOPMENT:		
Public Hearing	413-22	HAMM: That the RM of Mervin #499 recess to convene a public hearing for discretionary uses at 1:30 pm. CARRIED
Discretionary Permit	414-22	GRAMLICH: That Council approves the discretionary permit for an RTM located at Block D, Plan 102252978, SE-15-53-19-W3. CARRIED

Minutes from Regular Council Meeting of September 13, 2022

- Discretionary 415-22 Permit RANGE: That Council approves the discretionary permit for a modular home located at Block AF, Plan 101964203, subject to the home being skirted within 12 months.  
CARRIED
- Discretionary 416-22 Permit GRAMLICH: That Council approves the discretionary permit for a modular home with decks located at LSD3-26-53-19-W3 Ext. 45, PCL 149606129, subject to the home being skirted within 12 months, and a development agreement being signed to upgrade the road allowance to R.M. standards.  
CARRIED
- Reconvene 417-22 Meeting GRAMLICH: That the RM of Mervin #499 reconvene the regular meeting of Council at 1:45 pm.  
CARRIED
- Consolidation 418-22 HAMM: That Council approves the request to consolidate Lots 58 & 59, Block 7, Plan No. 84B09834 in the Hamlet of Sunset View Beach on the grounds that the consolidation will bring the two non-conforming parcels into conformance and remove the encroachment.  
CARRIED
- Consolidation 419-22 SPENCER: That Council approves the request to consolidate Lots 11, 12 & 13, Block 4, Plan 61B06441 in the Hamlet of Sunset View Beach on the grounds that the consolidation will bring the three non-conforming parcels into conformance and remove the encroachment.  
CARRIED
- FINANCES:  
Financial 420-22 Statement GRAMLICH: That Council approves the Statement of Financial Activity for August 2022 as circulated and read.  
CARRIED
- Accounts 421-22 Payable McKEE: That the accounts payable list being cheque #23807 to cheque #23888 and manual cheque #695 to cheque #705 in the amount of \$742,787.27 be approved and paid.  
CARRIED
- Adjourn 422-22 RANGE: That the meeting be adjourned at 3:37 p.m.  
CARRIED

---

ADMINISTRATOR

---

REEVE